

**VILLAGE OF PINCKNEY
COUNCIL MEETING MINUTES
December 8, 2008**

The Village president called the meeting to order at 7:31PM at the Village Hall, 220 S. Howell St.

Roll Call

Present: Lavey, MacDonald, Pais, Stone, White and Foster

Absent: Mohrmann (arrived at 8:00pm)

Public Forum

Opened 7:32, closed again, no residents present.

Consent Agenda

Stone indicated that he would like the DDA report pulled.

Motion by Lavey to approve consent agenda as amended, seconded by White.

Yeas: Lavey, MacDonald, Pais, Stone, White, and Foster

Nays: None

Absent: Mohrmann

Approved by Roll Call vote.

Motion by MacDonald to approve DDA payables, seconded by White.

Yeas: Lavey, MacDonald, Pais, Stone, White, and Foster

Nays: None

President's Report

The Village is supporting the Warm the Children organization this holiday season. If Council members wish to participate they can provide donations to J. Paul.

Light Up the Park will be held this Saturday from 12n-4pm. There will be sleigh rides, a petty zoo, Visits with Santa and more. Activities are all complimentary.

Sewer Updates:

Line behind Main Street businesses: D. Marshall located drawing on sewer that runs behind Hardware, etc. Drawings simply say "sewer in alley". Bids are being accepted on surveying project for this area.

Research on the Murphy sewer hook-up is at a stand still. No documentation exists in the Village Office or via court documentation in the County Clerk's office. Requesting that Murphy's present court documentation at a January meeting. The Nowakowski sewer hook-up will be discussed at that same January meeting.

Phase II Water Shed:

Report in progress. Hope to submit prior to calendar year-end.

Contracts under review for the Watershed Council.

Newsletter to be mailed to residents in January.

M-36 Punchlist:

Finalizing details on punchlist. Beginning in January, notification will be sent out giving 180 days to connect to sewer.

High School/DEQ:

Foster sent letter to High School updating them on findings. Asked that they turn water off when not in session (weekends, holidays) as Village is concerned about volume in wastewater treatment plant as they will not be able to dump during winter months.

Have a good holiday!

AGENDA

Business

1) Audit Report-

Pat Hanniford presented Audit Report findings.

Village at the highest level of internal controls, procedures and policy. Budget to Actual is a good plan and shows good restraint. Individual Funds look good. Keep in mind that property values will be reducing, therefore reducing any levies over the next few years. Page 39 – Note #6: Village was able to pay \$425K against principal for the Portage Dells Sewer bond. Bond is now ahead 5-6 years with an overall \$10K+ savings to the village residents.

Overall Rating: “Unqualified” Opinion (Excellent Financial Condition)

2) Planning Commission Appointments–

Don Bego will not continue on Commission as has decided not to take required curriculum.

Motion by Stone to appoint Rich Helfer to the Planning Commission with a term expiring December 31, 2011. McDonald second.

Yeas: Lavey, MacDonald, Pais, Stone, White, Foster

Nays: None.

3) ZBA Discussion –

The Board is back down to 3 members, out of 5. Due to continued difficulty in filling ZBA positions, Foster spoke with attorneys to determine options for this board.

Options:

- 1) Continue with current board design and staffing
- 2) Council serves as ZBA without additional compensation.

- 3) Since there are less than 5000 residents in Village, ZBA can be a 3-member board
- 4) Planning Commission member serves jointly on ZBA
- 5) Council member serves jointly on ZBA.
- 6) Identify alternates for membership

Mohrmann entered meeting at 8:00pm.

Discussion indicated interest in option #2 – Council serves as ZBA without additional compensation.

Attorney indicated that next steps would be for Council to pass a Resolution that the Planning Commission considers ordinance change. Once the resolution was sent to the Planning Commission, a public hearing would need to be held.

Next Steps: Consider resolution at one of the January 2009 meetings, have attorney draft ordinance amendment.

4) 2009 Meeting Dates-

DDA will approve their dates at meeting later in the month.

Motion by White to approve 2009 Meeting dates, minus DDA dates. Seconded by Stone.

Yeas: Lavey, MacDonald, Mohrmann, Pais, Stone, White, Foster.

Nays: None.

5) Pro Tem Appointment-

Motion by MacDonald that Lavey remain as Pro Tem until the end of her Trustee term, 11/20/2010. White seconded motion.

Yeas: Lavey, MacDonald, Mohrmann, Pais, Stone, White, Foster.

Nays: None.

6) Committee Appointments –

Current committee representation is:

Sewer & Water: Stone, Lavey, Foster and D. Marshall with vacant citizen seat.

Streets & Sidewalks: Pais, Stone, Marshall, Teachout (citizen)

Budget & Finance – Mohrmann, White, Foster, J. Paul

Motion by Stone that appointments remain as stated above, seconded by White.

Yeas: Lavey, MacDonald, Mohrmann, Pais, Stone, White, Foster

Nays: None.

7) Identity Theft Policy –

This is a state mandated policy. The auditors identified a template and it was approved by the attorneys. The Oversight Committee was customized to include the Village President, Village Treasurer and Village Clerk.

Motion by White to approve policy as written. MacDonald seconded.

Yeas: Lavey, MacDonald, Mohrmann, Pais, Stone, White, Foster

Nays: None.

Public Forum opened at 8:25 PM.

No members of the public present.

Meeting Adjourned at 8:25 PM.

Approval Date _____

Respectfully Submitted,

Amy Salowitz
Village Clerk

Rebecca Foster
Village President