

**Village of Pinckney
Planning Commission Meeting
February 5, 2007**

Call to Order: Chairperson Austin called the meeting to order at 7:30 p.m.

Roll Call: Present - Don Bego, Nancy Powell, Allison Austin, Reed Starkey, Robert MacDonald and Daniel Kreuger. Absent - Gaylord Curtis.

The Pledge of Allegiance was recited.

Approval of the Agenda:

Moved by Commissioner Bego, seconded by Commissioner Powell, to approve the agenda as presented. **The motion carried unanimously.**

Approval of January 10, 2006 Minutes:

Moved by Commissioner Powell, seconded by Commissioner Starkey to approve the minutes of January 10, 2007 as presented. **The motion carried unanimously.**

Reports:

Chairperson: Chairperson Austin noted that the Zoning Administrator has resigned as of Friday and no longer works for the Village.

She stated that Livingston Planners is not at this evening's meeting because there are no action items nor any items that needed their review so she advised them they did not need to attend.

Secretary-Correspondence: Commissioner MacDonald stated there were no correspondence this evening.

Public Forum: Chairperson Austin opened the Public Forum at 7:35 pm.

Mr. James Raby of 506 W. Main asked for information regarding the People's Church expansion. Chairperson Austin stated they are in the process between preliminary and final site plan. They are working on the changes that were requested of them by the Planning Commission.

Mr. Raby stated that he heard that they are planning on closing Coleman Road. He currently parks his semi-truck on Coleman Road and if that is closed, he will no longer be able to do that. Commissioner MacDonald stated that if the road is closed, the church would only get 33 feet of the right of way and the other 33 feet would stay with the adjacent property owner. He noted that the current plan does not show the closing of Coleman Road.

The Public Forum was closed at 7:37 pm.

Agenda

- Review of PA285

Chairperson Austin advised that a copy of PA285 was given to all commissioners in their packets. This is a State act that controls and regulates planning commissions. She asked if anyone had any questions.

Commissioner Krueger stated that Section 125.33 states there should be nine commissioners, however, Section 4 states that if a municipality's population is less than 5,000, the commission can consist of 5, 7 or 9 members. He added that a Village Council member can be included in the commission. He likes this because then the council member on the Planning Commission can reiterate discussion information to the Council when those same items are on their agenda.

Commissioner Krueger questioned Section 125.138 regarding notification of meetings. Chairperson Austin stated the Zoning Administrator notifies the Village Clerk that a notice has to be made when there is a public hearing. She added that since there is not currently a Zoning Administrator at the Village, it is the Planning Commission Chairperson's responsibility to notify the Clerk.

Chairperson Austin noted that Section 125.32 refers to the creation of a Planning Commission. Next month she will be providing the commissioners with a copy of Ordinance Section #19, which is the Village of Pinckney's ordinance outlining the creation of a Planning Commission.

- Review of By-laws

Chairperson Austin stated she was part of a subcommittee that wrote the by-laws for the Planning Commission and Village Council. The Council has voted and enacted theirs, but the Planning Commission has not voted on their by-laws. She added that the Village Attorney has reviewed them and made modifications.

There was a brief discussion regarding minor changes to the document. **Moved** by Commissioner Powell, seconded by Commission MacDonald, to approve the by-laws for the Planning Commission with changes discussed this evening. **The motion carried unanimously.**

- Community Surveys

Chairperson Austin suggested having a professional survey company handle this process. She wants to ensure that the surveys are valid and provide the information that is needed to help the Village make important decisions.

Commissioner Powell noted that only 150 people returned surveys the last time they were

conducted. She suggested having the committee review the previous survey and make any necessary changes and then have someone assist them with the final survey. She added that the committee has set a meeting date of February 22, 2007 at 7:30 pm at the Village Hall and all commissioners are invited to attend. They are expected to have a draft survey prepared for the April meeting for the Commission's review. All commissioners agree that Chairperson Austin should contact survey companies and have them make presentations to the Planning Commission. Chairperson Austin reiterated Commissioner Powell's request to have each of the commissioners review the previous survey and provide feedback before the committee meeting.

- Commissioner Curtis' resignation

Chairperson Austin stated that Commissioner Gaylord Curtis has resigned through his wife, who has power of attorney. Mr. Curtis has been incapacitated and on a ventilator for the past month and remains in ICU.

Moved by Commissioner Powell, seconded by Commissioner Krueger, to accept Commissioner Curtis' resignation, through his wife, with the Planning Commission expressing their appreciation for his services and their well wishes. **The motion carried unanimously.**

Chairperson Austin stated that the vacancy was posted three weeks ago and one application has been received. The application is from Michael Gergel. She read the application to the Commission.

Moved by Commissioner Bego, seconded by Commissioner Powell, to recommend to the Village Council the acceptance Mr. Gergel's application for the Planning Commission. **The motion carried unanimously.**

Public Forum: Chairperson Austin opened the Public Forum at 8:15 p.m. with no response.

Member Discussion:

Chairperson Austin stated she has included chapters from the zoning ordinance that have been amended in the last six months. She asked all commissioners to replace these revised chapters with the ones in their zoning book so all information will be up to date.

Adjournment:

Moved by Commissioner Powell, seconded by Commissioner MacDonald, to adjourn the meeting at 8:21 p.m. **The motion carried unanimously.**