

**Village of Pinckney
Planning Commission Meeting
October 6, 2008**

Call to Order: The meeting was called to order at 7:47 pm.

Roll Call: Present – Don Bego, Robert MacDonald, Alison Austin, Reed Starkey, and Dan Krueger. Absent – Mike Gergel. Also present were Mark Martel and Paul Siersma.

The Pledge of Allegiance was recited.

Approval of the Agenda:

Commissioner MacDonald stated that the August 4, 2008 Planning Commission meeting minutes are ready to be approved so he would like to have this item added to this evening's agenda.

Moved by Commissioner MacDonald, seconded by Starkey, to amend tonight's agenda to include "Approval of the August 4, 2008 Minutes". **The motion carried unanimously**

Approval of August 4, 2008 Minutes:

Commissioner Austin reminded Patty that her name is spelled with one "l" and Karl Burg's name is spelled with a "K". Patty will make these changes.

Moved by Commissioner MacDonald, seconded by Commissioner Starkey, to approve the August 4, 2008 minutes as corrected. **The motion carried unanimously.**

Approval of September 3, 2008 Minutes:

Commissioner Austin noted that the word "counsel" needs to be changed to "council".

Commissioner MacDonald stated that he was not in attendance at this meeting. The statement noted as made by him regarding the citizen planner course was made by Chairman Gergel. Also, the minutes state that Commissioner MacDonald advised that the August minutes were not ready to be approved. This statement was also made by Chairman Gergel.

Moved by Commissioner Starkey, seconded by Commissioner MacDonald, to approve the September 3, 2008 minutes as corrected. **The motion carried unanimously.**

Reports:

Chairperson: Chairman Gergel was not present this evening.

Secretary-Correspondence: Commissioner MacDonald had nothing to report this evening.

Zoning Administrator: Mr. Martel stated Pirates Cove will be on the November Planning Commission meeting agenda for final site plan approval.

Village Planner: Mr. Siersma had nothing to report this evening.

Public Forum: The Public Forum was opened at 8:02 pm with no response.

Agenda

Zoning Amendments: Increasing the number of extensions on Preliminary Site Plans, Special Land Uses, and Final Site Plans.

Mr. Siersma stated these three amendments are set for a public hearing this evening.

Commissioner Austin noted that the public hearing for this item is not on tonight's agenda. Mr. Martel stated that the notice was published in the paper and posted on the Village Hall door. It was decided to cease any further discussion on this item and amend the tonight's agenda to include the public hearing.

Moved by Commissioner Krueger, seconded by Commissioner Bego, to add "Public Hearing for three zoning amendments: Increasing the number of extensions on Preliminary Site Plans, Special Land Uses, and Final Site Plans". **The motion carried unanimously.**

Public Hearing: Zoning Amendments

Commissioner Austin opened the public hearing at 8:12 pm. There was no response and the public hearing was closed.

Mr. Siersma reviewed the three recommended zoning ordinance changes to increase the number of extensions allowed for Preliminary Site Plans, Special Land Uses, and Final Site Plans.

Moved by Commissioner Bego, seconded by Commissioner Krueger, to recommend to the Village Council approval of the three zoning amendments presented this evening. **The motion carried unanimously.**

New Planning Commission Bylaws for Review

Mr. Siersma stated he has rewritten the Planning Commission bylaws. These do not have to go before the public nor do they need to be approved by the Village Council. The following items were discussed:

- **Vice Chairperson.** Commissioner Austin noted there has never been a vice chairperson on the Planning Commission. Mr. Siersma feels it is a good idea to have a vice chairperson so if the chairperson is not present, he or she can run the

meeting. If the chairperson and vice chairperson are not present, then the Commissioners would vote on who would run the meeting.

- **Qualified Members.** There was a discussion as to who would be able to serve on the Planning Commission. Mr. Siersma stated that the bylaws could be silent to this issue and the Village would need to follow the Michigan Planning Enabling Act, Public Act 33 of 2008 guidelines. All commissioners agreed. Section 2, Item B will be removed.
- **Selection and Tenure of Offices** – The Planning Commission has historically elected officers in May, not January.
- **Village Council Representative** – Commissioner Austin feels that the Village Council wants a representative from their board to serve as a Planning Commissioner. Section 3, Item E should be changed from “may” to “shall”. Commissioner MacDonald will discuss this with the Village Council and their next meeting.
- **Agenda** – All “Public Hearings” should be placed between the first “Public Forum” and the “Agenda”.

Mr. Siersma will make the changes discussed this evening and return with a set of bylaws that can be approved by the Planning Commission at their next meeting.

Public Forum: Commissioner Austin opened the Public Forum at 8:47 pm with no response.

Member Discussion:

Commissioner Austin stated that she will continually be approximately 15 minutes late for meetings as she is teaching a class in the late afternoon. She asked if the commissioners would like to continue to start the meetings at 7:30 or wait until she arrives at approximately 7:45. After a brief discussion, all commissioners agreed to start the meetings at 7:30 and Commissioner Austin has permission to arrive late. If there is not a quorum, the meeting start time will be delayed until she arrives.

Adjournment: Moved by Commissioner Starkey, seconded by Commissioner MacDonald, to adjourn the meeting at 8:49 pm. **The motion carried unanimously.**